



Referral SY 2020-2021

7700 Ashley Road, Morris, IL 60450 | P: (815) 416-0377 | F: (815) 942-9191

Student Name _____ Birthdate _____ Grade _____ Referral Date _____

Student Cell _____ Student Email _____ IL SIS # _____

Home School _____ Contact _____ Email _____

Home Address: Street _____ City _____ Zip _____

Parent/Guardian _____ Relationship to Student _____

Home Phone _____ Cell Phone _____ Email _____

Parent/Guardian _____ Relationship to Student _____

Home Phone _____ Cell Phone _____ Email _____

Student Information (must be completed in full):

Days enrolled (last 180 days) _____

Excused absences _____ Unexcused absences _____ Days tardy _____ Suspended _____

Does student have an **IEP**: YES NO **504**: YES NO **RTI plan**: YES NO

Is student eligible for **free or reduced lunch**: YES NO **McKinney-Vento Act**: YES NO

REQUIRED ATTACHMENTS TO PROCESS THE REFERRAL:

1. Premier's Individualized Learning Plan (ILP)
2. Attendance data for last 180 school days
3. Documentation of academic, behavior & **attendance** interventions
4. Copy of IEP, 504, RTI, Contract or Expulsion Letter (if applicable)
5. Updated transcript
6. Discipline records
7. Current schedule & grades

If the student is removed from Premier Academy, they will:

_____ Will be removed from Premier and the Home School for the remainder of the semester/school year

_____ Expulsion will go into effect _____ Other _____

REFERRAL REASON – RSSP or TAOEP

RSSP:

Students being referred for RSSP must maintain RCDTS Home School enrollment within the district and have their RCDTS Serving School enrollment changed to **24-000-0000-00-9301**. Any expelled student must be re-enrolled and administratively transferred.

Estimated Length of Placement (required for RSSP/not to exceed 2 years): _____

PRIMARY referral reason(s):

- _____ RSSP Suspension Eligible – student has been suspended at least twice for a period of 4-10 days for gross misconduct or involved in conduct that can be demonstrated as serious/repetitive/cumulative
- _____ PA 97-0495 RSSP Suspended & Administratively Transferred – student was suspended in excess of 20 days
- _____ RSSP Expulsion Eligible – student was expulsion-eligible due to serious/repetitive/cumulative conduct and is transferred in lieu of expulsion
- _____ PA 97-0495 RSSP Expelled & Administratively Transferred – student was expelled & administratively transferred

SECONDARY referral reason(s) (must check 1 or more that corresponds with suspension or expulsion):

- _____ Alcohol – liquor law violations, possession, use, sale
- _____ Disorderly Conduct – disruptive behavior
- _____ Drugs – (excluding alcohol and tobacco) – illegal drug possession, sale, use/under the influence
- _____ Fighting (mutual altercation) battery, and/or physical altercation
- _____ Harassment (nonsexual) – physical, verbal, or psychological
- _____ Insubordination – disobedience to school staff or school personnel
- _____ Robbery – taking of things by force or theft
- _____ Threats – including school threats
- _____ Vandalism – damage to school or personal property
- _____ Violation of School Rules – disobeying school rules
- _____ Weapons Possession – firearms and other weapons
- _____ Other Offenses _____

TAOEP:

Students must maintain RCDTS Home School enrollment within the district and have their RCTDS Serving School enrollment changed to **24-000-0000-00-9201**.

Estimated Length of Placement: _____

PRIMARY referral reason(s):

- _____ TAOEP Chronic Truant – student who is absent w/o valid cause for 5% or more of the previous 180 regular school attendance days
- _____ TAOEP Truant – student who is absent w/o valid cause from such attendance for a school day or portion thereof
- _____ TAOEP Potential Dropout from grades 6-12 – student whose school absences or pattern of school attendance impedes the student’s learning or contributes to the student’s failure of meeting learning standards
- _____ TAOEP Dropout from grades 6-12 – student whose name has been removed from the district enrollment roster for reasons other than death, extended illness, or graduation and has not been transferred to another school

Drop Out Date _____ Reason _____

SECONDARY referral reason(s) (must check 1 or more):

- _____ Credit Deficient – high school student who has not earned adequate credit for their appropriate grade level toward graduation
- _____ Court/Law Mandated – student whose participation in TAOEP has been recommended/required by law enforcement or court
- _____ Drug/Alcohol Problems – student who has been identified as having drug and/or alcohol problems
- _____ Health Problems – student having physical or emotional health conditions that place them at risk of dropping out of school
- _____ High Failure Rate - student who has failed at least 20% of academic courses in previous grade period
- _____ Low Achievement – student who falls below the district mean achievement levels in both reading & math
- _____ Low Income – a low-income student as indicated by receiving free lunch/public assistance
- _____ Tardiness – a student who comes to classes late, repetitively
- _____ Teen Parent – a student who is a teen parent and who has not received a high school diploma or GED
- _____ Other Offenses _____

Truancy Interventions/Services (check all that apply):

- | | |
|-------------------------------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Student conference with Counselor/Dean/Administrator | <input type="checkbox"/> School Nurse |
| <input type="checkbox"/> Parent conference with School Administrator | <input type="checkbox"/> Home visits |
| <input type="checkbox"/> Phone calls to parent/guardian | <input type="checkbox"/> Issued Med Doc form |
| <input type="checkbox"/> Referral to outside social services agencies | <input type="checkbox"/> Social Work services |

Please check the following documents that have been utilized and included with this referral:

- 1st attendance letter 2nd attendance letter with medical documentation 3rd attendance letter